

## Reporting format and guidance for NGOs

The following amendment must be made to the current annual reporting format for NGOs. A new section—**Section 11: Climate Finance Details**—must be added after Section 10 of the current format, available at: <https://youth.gov.mv/en/downloads/ngo>.

This new section aims to capture all climate-relevant activities undertaken by NGOs during the reporting year.

### **Section 11: Climate Finance Details**

Use this table to report all climate-relevant activities your organisation undertook during the reporting year. Please refer to the [insert link to guidance on filling the section] for guidance on how to fill this section.

Project/Activity	Start date	End Date	Description	Implementing org	Location	Type of Climate Action	Sector	Financing Instrument	Source of funding	Type of source (multilateral, domestic, private etc)	Amount (USD)	Status	In-kind contribution (optional)

### **Guidance Note: Reporting Climate Finance Activities (Section 11)**

[To be hosted at: <https://youth.gov.mv/en/downloads/ngo>]

#### **Purpose of this Guidance**

This guidance note supports NGOs in completing **Section 11: Climate Finance Details** of their annual reporting format, in alignment with the Framework for reporting for Non-State Actors, developed by the Ministry of Tourism and Environment. It aims to enhance transparency and national reporting on climate-related support from all actors.

#### **What to Report**

Include any project, programme, or activity undertaken by your organisation that meets the following criteria:

- Has a climate-related objective (adaptation, mitigation, loss and damage, or enabling environment).
- Falls under any of the categories listed in the **Climate Finance Classification** [Climate Finance Classification](#)
- If a project's primary objective is not climate-related, but includes one or more specific climate-relevant activities, then only those climate-specific components should be reported. *Example: If a broader infrastructure project includes the installation of solar PV systems as one output, report only the financing associated with the solar component, not the entire project budget.*

- Only report funds actually received and disbursed during the reporting period. Do not include committed amounts that have not yet been transferred or spent

#### Example Entry

<b>Project/Activity</b>	<b>Community Mangrove Rehabilitation for Resilience (CMRR)</b>
<b>Start Date</b>	#####
<b>End Date</b>	#####
<b>Description</b>	Community-led mangrove replanting and coastal ecosystem restoration to reduce erosion and absorb carbon.
<b>Implementing Org</b>	EcoIsles Maldives (Local NGO)
<b>Location</b>	Shaviyani Atoll – Foakaidhoo
<b>Type of Climate Action</b>	Adaptation & Mitigation
<b>Sector</b>	Ecosystems / Coastal zones
<b>Financing Instrument</b>	Grant
<b>Source of Funding</b>	Blue Planet Fund (UK FCDO)
<b>Type of Source</b>	Bilateral
<b>Amount (MVR)</b>	350,000
<b>Status</b>	Ongoing
<b>In-kind contributions</b>	Foakaidhoo Council – in-kind land and labour (MVR 25,000)

#### Instructions for Submission

- Ensure all activities reported are **climate-relevant**, as listed in the classification provided above.
- If your organization implemented **more than one** climate-relevant activity in the reporting year, add additional rows.

#### Need Help?

For clarification or support in classifying your activity as climate-related, contact:

**Climate Change Department**, Ministry of Tourism and Environment: [email contact]